

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/20/12/04

Date: 09.12.2020

To,
Members,
IQAC Cell,
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

Meeting Details:

Date : December 16, 2020, Wednesday

Time : 02:15 pm

Venue : PIAGET, School Of Engineering, RK University Campus, Rajkot

Agenda Items:

- | | |
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| <u>Agenda Item 1:</u> | Approval of the minutes of the previous meeting. |
| <u>Agenda Item 2:</u> | Improving student satisfaction |
| <u>Agenda Item 3:</u> | Graduating student details |
| <u>Agenda Item 4:</u> | UGC Guidelines to reopen the campus post-Covid-19 lockdown |

- Agenda Item 5:** Progression of action plans of various academic and administrative departments
- Agenda Item 6:** Report of CPD
- Agenda Item 7:** NAAC Re-Accreditation status
- Agenda Item 8:** Improving innovation culture.



Dr. Nilesh Kalani
Director- IQAC
RK University



MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ATTENDANCE SHEET

Ref No: RKU/IQAC/20/12/05

Date: 16.12.2020

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson	
2	Mr. Mohit Patel	Vice President, RK University	Member	
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member	
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
5	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member	
6	CA Hitesh Popat	Finance Officer, RK University	Member	
7	Dr. Reena Patel	Professor, School of Management, RK University	Member	
8	Sheetal Pandya	Assistant Professor, School of Engineering	Member	
9	Dr. Samir Atara	Associate Professor, School of Pharmacy	Member	
10	Mr. Nitin Jaykumar	Lecture, School of Diploma Studies	Member	



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11	Mr. Siddharth Patel	Alumni, RK University & Owner, Soham Food Products	Member	
12	Dr. Nilesh Kalani	Director, IQAC & Professor School of Engineering	Member Secretary & Coordinator	

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Date: 16.12.2020

Date : December 16, 2020, Wednesday

Time : 02:15 pm

Venue : PIAGET, School Of Engineering, RK University Campus, Rajkot

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson
2	Mr. Mohit Patel	Vice President, RK University	Member
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
5	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member
6	CA Hitesh Popat	Finance Officer, RK University	Member
7	Dr. Reena Patel	Professor, School of Management, RK University	Member
8	Sheetal Pandya	Assistant Professor, School of Engineering	Member
9	Dr. Samir Atara	Associate Professor, School of Pharmacy	Member

10	Mr. Nitin Jaykumar	Lecture, School of Diploma Studies	Member
11	Mr. Siddharth Patel	Alumni, RK University & Owner, Soham Food Products	Member
12	Dr. Nilesh Kalani	Director, IQAC & Professor School of Engineering	Member Secretary & Coordinator

Agenda Item 1: Approval of the minutes of the previous meeting.

Dr. Nilesh Kalani gave the confirmation of the minutes of the previous meeting held on 01 October 2020. The minutes of the meeting of 01 October 2020 were read and confirmed.

Agenda Item 2: Improving student satisfaction

Various ways to improve the satisfaction level of students were discussed. It was pointed out that hostel students are facing certain problems. It was suggested to allocate mentors to the students to take care of the issues and make the students comfortable.

Agenda Item 3: Graduating student details

Discussion was done about the progression of the students for their respective degrees in the previous year. 1037 students got a degree in the last academic year.

Agenda Item 4: UGC Guidelines to reopen the campus post-Covid-19 lockdown

The guidelines received by University Grant Commission (dated November 5th, 2020: Ref: D.O. 14-8/2020(CPP-||)), to reopen the university campus post lockdown due to COVID-19 pandemic the students. Planning for the same was discussed and concerned departments were informed to ensure the safety of students and staff members.

Agenda Item 5: Progression of action plans of various academic and administrative departments

Progression of action plans of various departments were discussed and reviewed.

Agenda Item 6: Report of CPD

Annual report submitted by the Center for Professional Development (CPD) was reviewed.

Agenda Item 7: NAAC Re-Accreditation status

Status of the NAAC re-accreditation process was discussed.

Agenda Item 8: Improving innovation culture

Current status of various ongoing research projects was reviewed. It was decided to motivate more and more students and staff members to go for patent filing. It was decided to take support from agencies like I-hub, iCreate etc.



Dr. Nilesh Kalani
Director- IQAC
RK University



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ACTION TAKEN REPORT

Ref No: RKU/IQAC/20/12/05

Date: 16.12.2020

1. Approval of the minutes of the previous meeting sanctioned
2. It was suggested to allocate mentors to the students to take care of the issues and make the students comfortable.
3. The guidelines received for University Grant Commission (dated November 5th, 2020: Ref: D.O. 14-8/2020(CPP-||)), to reopen the university campus post lockdown due to the COVID-19 pandemic for students.
4. Annual report submitted by the Center for Professional Development (CPD) was reviewed.
5. Status of the NAAC re-accreditation process was discussed.
6. It was decided to motivate more and more students and staff members to go for patent filing. It was decided to take support from agencies like I-hub, iCreate etc.
7. Next IQAC meeting is scheduled on 06/02/2021



Dr. Nilesh Kalani
Director- IQAC
RK University

